



DROP - ADD - FORM

CONSERVATIVE THEOLOGICAL UNIVERSITY

12021 Old St. Augustine Road
Jacksonville, FL 32258
904-262-8275

DROP - ADD FORM

NOTICE: Courses cannot be added or dropped without this form.

Name: _____ Date: _____

Address: _____

Degree program _____ Semester _____

Add course fee: \$3.00

Drop course fee: \$10.00

Internal - External
(Circle One)

I would like to (_____) **DROP** (_____) **ADD** the following course(s) :

COURSE NUMBER

COURSE NAME

IF COURSE HAS ALREADY STARTED THE TUITION FOR THE SEMESTER IS DUE AND PAYABLE IN FULL (NO EXCEPTIONS, UNLESS WITHIN 3 DAYS OF YOUR REGISTRATION TIME)

For Dropping a Course - Complete Below

Spring semester week _____ month _____ year _____

Summer semester week _____ month _____ year _____

Fall semester week _____ month _____ year _____

Student signature _____

Course(s) added _____ Course(s) dropped _____

Passing Failing _____

Approved: ____ yes ____ no By: _____